

Position Description

Position Title	JCTS Head of Medical Education	Reporting to	General Manager
Date	Feb 2025	Direct reports	4

Joint Colleges Training Services Pty Ltd

Joint Colleges Training Services Pty Ltd (JCTS) is a joint venture of the Australian College of Rural and Remote Medicine (ACRRM) and the Royal Australian College of General Practitioners (the RACGP). JCTS will enable RACGP and ACRRM to deliver shared GP training activities for the Colleges' respective fellowship training programs and includes the development and delivery of Aboriginal and Torres Strait Islander health strategic plans, cultural education and cultural mentorship, the provision of registrar housing in some remote Northern Territory and communities and other potential areas of collaboration.

Your Role

The JCTS Head of Medical Education is responsible for national oversight and governance of Aboriginal and Torres Strait Islander Health medical education. They ensure that there is a nationally consistent approach to the governance of and implementation of embedding Aboriginal and Torres Strait Islander values and inputs across JCTS in all areas of training, including Aboriginal and Torres Strait Islander cultural and health training to ensure that high quality training is provided.

They are responsible for overseeing the building, implementation, embedding and maintenance of Aboriginal and Torres Strait Islander core values, methodologies and leadership into the GP training program as per the principles of the RACGP and ACRRM Aboriginal and Torres Strait Islander cultural and health training frameworks.

The JCTS Head of Medical Education works with the local training regions to develop, deliver and evaluate cultural education programs for GP Registrars and provide support to GP Supervisors. This position is required to provide advice to GP Registrars about their specialist training with the relevant ACRRM/RACGP College with learning planning, education, training and assessment requirements and curricula.

Key Responsibilities

National Oversight and Strategic Alignment

- Provide national leadership in mapping and aligning Aboriginal and Torres Strait Islander cultural and health education across all training footprints, ensuring consistency nationwide.
- Lead the strategic integration of cultural and health education into GP training programs in collaboration with RACGP and ACRRM, embedding core Aboriginal and Torres Strait Islander values and methodologies in training delivery.

- Oversee the implementation of our cultural education across all regions, aligning local practices with national strategic objectives to enhance health outcomes for Aboriginal and Torres Strait Islander communities.
- Provide oversight and management of Medical Education team in collaboration with the respective Regional Manager.

Development of Education Frameworks

- Collaborate with medical educators, cultural educators and cultural mentors to develop, implement, and evaluate educational programs for GP registrars, supervisors and other key stakeholders as required ensuring alignment with cultural safety principles and improved health outcomes.
- Embed education around key concepts including integrational trauma, stolen generation, holistic healthcare and the social and emotional well-being of Aboriginal and Torres Strait Islander peoples, emphasising the cultural, social, and emotional determinants of health.

Program Governance and Quality Assurance

- Provide governance oversight to ensure the delivery of high-quality, culturally safe training that adheres to national accreditation standards and continuously evolves through program evaluation.
- Lead the evaluation and refinement of training programs, ensuring they meet accreditation standards and align with best practice cultural safety frameworks, maintaining consistency across regions.
- Support program quality by contributing to national curriculum and syllabus development and aligning educational policy with the strategic goals of both RACGP and ACCRM.

Stakeholder Engagement

- Engage with key stakeholders as required and agreed with JCTS executive management, including key personal in RACGP and ACCRM, government departments, Aboriginal Health Services, and Elders/Community groups, to ensure training strategies are informed by Indigenous knowledge systems and community needs.
- Build strong partnerships with local training regions to support the national implementation of Aboriginal and Torres Strait Islander health education programs.
- Collaborate with regional cultural mentors and educators to ensure alignment between national objectives and regional delivery, supporting registrars and supervisors in delivering culturally safe care.

Leadership and Team Development

- Provide strategic leadership to national, regional, and local medical education teams, fostering innovation, consistency, and a continuous improvement mindset across all levels.
- Ensure the medical education team is aligned with national KPIs and strategic goals, inspiring and supporting team members to reach their full potential.
- Develop and mentor team members, ensuring they work at the top of their scope and are able to deliver key concepts relating to National Aboriginal and Torres Strait Islander policy areas, while fostering a culture of innovation and excellence.

Qualifications and Experience

Experience

- Must be an Aboriginal person and/or Torres Strait Islander person.
- Significant knowledge of Aboriginal and Torres Strait Islander health care including the social, emotional and cultural determinants of health.
- Demonstrated experience in Aboriginal or Torres Strait Islander health and supervision of registrars.
- Established relationships within the Aboriginal and Torres Strait Islander health general practice training community.
- High level cultural safety and experience in working with Aboriginal and Torres Strait Islander peoples.
- Substantial experience in the provision of clinical care in a general practice setting.
- Experience in teaching in undergraduate and/or postgraduate medical education.
- Demonstrable inter-personal and people management skills with experience in relating to a range of stakeholders.
- Commitment to development of regionally based medical education initiatives to meet priority community needs.
- Current clinical practice/connections with relevant local, state or national GP networks including student and registrar supervision.

Qualifications

- Must be a registered medical practitioner with the Australian Health Practitioner Regulation Agency (AHPRA) without any imposed restrictions, conditions, or limitations and must immediately notify JCTS of any changes to the terms of registration, including cancellation prior to period of supervision.
- A fellow of a College with relevance to generalist medical practice (i.e. RACGP or ACRRM).
- Must have the following insurances. If JCTS asks for evidence of your insurance, you must promptly provide it:
 - Professional indemnity insurance as required by the AHPRA.
 - Comprehensive motor vehicle insurance for market value for vehicles to be used in providing the remote supervision service

A satisfactory National Police Check is also a requirement of this role.

Your Relationships

Your role requires interaction with internal and external stakeholders including:

Internal:

- JCTS regional and local team members and regional cultural mentors

External:

- RACGP and ACRRM members and employees
- RACGP shared services employees
- Non-Vocationally Registered doctors
- Australian Government Department of Health (DoH)
- Australian Government Department of Human Services (DHS)
- Aboriginal Community Controlled Community Health Services (ACCHSs)
- General practice managers and other staff
- Aboriginal Health Training Facilities (non-Aboriginal Medical Services)
- External Cultural Mentors and Cultural Educators